



## Catalyst, supported by Lotterywest, Application Questions

Thanks for your interest in the Catalyst fund supported by Lotterywest - for organisations leading new or expanded innovation initiatives that can enhance the capacity of the Western Australian innovation ecosystem to develop ideas that can positively impact Western Australia (Stream 1) or organisations wanting to develop their own innovation capacity to generate projects or initiatives that deliver better outcomes for Western Australia (Stream 2).

Below is an overview of the questions asked in the Catalyst Application Form. Please note - this is NOT the actual Application Form, which can be found on the website at [spacecubed.com/program/catalyst](http://spacecubed.com/program/catalyst)

Applicants are strongly encouraged to discuss their application with Spacecubed before applying. If you have any questions please reach out to [michael@spacecubed.com](mailto:michael@spacecubed.com)

### Section One: About You + Your Organisation

#### **1. PRIMARY CONTACT: NAME + TITLE**

*Please provide the full first and last name, and their job title, of the not-for-profit organisation's primary contact person for this application. This person will be the primary contact for all communications in the Catalyst Fund application process.*

#### **2. PRIMARY CONTACT: EMAIL ADDRESS**

#### **3. ORGANISATION NAME**

#### **4. IS YOUR ORGANISATION INCORPORATED?**

Yes / No Answer Box

#### **5. ORGANISATION ABN / ACN**

#### **6. ORGANISATIONS PRINCIPLE PLACE OF BUSINESS**

Please provide your organisation's primary street address, city or town, state and postcode

## **7. ORGANISATION WEBSITE**

## **8. IS YOUR ORGANISATION PART OF THE WESTERN AUSTRALIAN INNOVATION ECOSYSTEM, AND IF SO HOW?**

*For example, providing an incubator or accelerator program, or another service or role supporting innovation within WA. Please refer to the definitions in the Catalyst Guidelines and FAQs.*

## **9. IS YOUR ORGANISATION PART OF A MESHPOINTS INNOVATIVE SOCIETY CONSTELLATION? IF SO, IS IT A 'LEAD' ORGANISATION?**

## **10. ORGANISATION: BANK ACCOUNT**

Grants will be paid if your application is successful. Please provide the Account Name, Bank Name, BSB and Account Number for the account into which grant funding can be paid. You can provide this later if you wish.

## **11. HAS THE PRIMARY CONTACT READ THE CATALYST FUND GUIDELINES (AND FAQs)?**

Yes / No Answer Box

## **12. HAS THE PRIMARY CONTACT DISCUSSED YOUR APPLICATION WITH THE SPACECUBED FUND & GOVERNANCE MANAGER?**

Yes / No Answer Box

## **Section Two: Other Initiative Collaborators**

*If you are part of a collaborating group or team (including in a Meshpoints Innovative Society Constellation) working on the initiative, other collaborating or contributing members can be listed here.*

## **13. OTHERS: ENTITY NAMES**

## **14. OTHERS: PRIMARY CONTACT DETAILS**

## **15. OTHERS: WEBSITES**

## Section Three: About your Innovation Ecosystem Initiative

Catalyst applications are about the development of new, improved or expanded innovation ecosystem initiatives. This section is about the initiative, which can be a project, program or event that will enhance the WA innovation ecosystem (Stream 1) or an initiative to enhance your organisations own innovation capacity (Stream 2).

### **16. WHAT IS A SHORT DESCRIPTION OF YOUR PROPOSED INITIATIVE?**

In 200 words or less

### **17. IS YOUR INITIATIVE NEW, OR IS IT AN IMPROVEMENT OR EXPANSION OF AN EXISTING INITIATIVE?**

This question applies to both Stream 1 and Stream 2.

### **18. IF IT IS AN IMPROVED OR EXPANDED INITIATIVE, HOW WILL IT BE IMPROVED OR EXPANDED FROM THE CURRENT INITIATIVE?**

In 200 words or less

### **19. STREAM 1 - WHAT ASPECT OF THE WA INNOVATION ECOSYSTEM WILL YOUR INITIATIVE ADDRESS, FOR WHO, AND WHY WOULD THEY USE IT?**

In 200 words or less - please type NA if you are making a Stream 2 application

### **20. STREAM 1 - IS THERE ANYTHING SIMILAR TO YOUR INITIATIVE IN THE WA INNOVATION ECOSYSTEM, AND HOW WILL THE INITIATIVE BE DIFFERENT FROM IT?**

In 200 words or less - please type NA if you are making a Stream 2 application

### **21. STREAM 1 - HOW WILL YOUR INITIATIVE ENHANCE THE WA INNOVATION ECOSYSTEM'S CAPACITY TO DEVELOP INNOVATIVE IDEAS THAT CAN POSITIVELY IMPACT ON WESTERN AUSTRALIA?**

In 200 words or less - please type NA if you are making a Stream 2 application

**22. STREAM 2 - WHAT ASPECT OF YOUR ORGANISATIONS OWN INNOVATION CAPACITY WILL YOUR INITIATIVE ADDRESS, FOR WHO, AND WHY WOULD THEY USE IT?**

In 200 words or less - please type NA if you are making a Stream 1 application

**23. STREAM 2 - IS THERE ANYTHING SIMILAR TO YOUR INITIATIVE IN YOUR ORGANISATION, AND HOW WILL THE INITIATIVE BE DIFFERENT FROM IT?**

In 200 words or less - please type NA if you are making a Stream 1 application

**24. STREAM 2 - HOW WILL YOUR INITIATIVE ENHANCE YOUR ORGANISATION'S OWN CAPACITY TO DEVELOP INNOVATIVE IDEAS THAT CAN POSITIVELY IMPACT ON WESTERN AUSTRALIA?**

In 200 words or less - please type NA if you are making a Stream 1 application

## **Section Four: Catalyst Plan + Budget**

*Catalyst funding supports the progression of initiatives towards implementation across three stages. This section is about your plan to scope, develop or implement it, and what the Catalyst funding will be used for.*

**25. HOW WILL THE PROJECT BE PROGRESSED READY FOR IMPLEMENTATION WITH THIRD PARTY FUNDING OR SUPPORT?**

- Scoping ('Develop') - small scale funding to assess pursuing your initiative
- Progress ('Prepare') - funding to progress your initiative ready for Implementation support
- Fund ('Implement') - funding to implement your initiative (with matched 1:1 other funding)

**26. CATALYST PLAN : SCOPING - HOW WILL YOU ASSESS WHETHER THE PROJECT IS BENEFICIAL TO PURSUE, OR PLAN HOW IT COULD BE PURSUED (EG IN AN INNOVATIVE SOCIETY CONSTELLATION)?**

In 200 words or less

**27. CATALYST PLAN : PROGRESS - HOW WILL YOU PROGRESS THE PROJECT TO BE READY TO SEEK THIRD PARTY SUPPORT OR FUNDING TO IMPLEMENT IT (FOR EXAMPLE, DEVELOPMENT OF BUSINESS CASES, PROPOSALS, PITCHES, GRANT APPLICATIONS, FEASIBILITY STUDIES ETC)?**

In 200 words or less

**28. CATALYST PLAN : IMPLEMENT - HOW WILL YOU IMPLEMENT THE PROJECT USING MATCHED THIRD PARTY SUPPORT OR FUNDING?**

In 200 words or less - please type NA if you are making a Stream 2 application

**29. HOW DO YOU AND YOUR COLLABORATORS HAVE THE CAPABILITY TO MANAGE THE CATALYST PLAN STAGE?**

In 200 words or less

**30. COLLABORATION - HOW ARE YOU COLLABORATING OR OBTAINING OTHER'S CONTRIBUTIONS FROM WITHIN THE INNOVATION ECOSYSTEM ON THE PROJECT?**

For example, letters of support from other organisations, listing of other's in-kind, cash or resources contribution, or otherwise explain your partnering and collaborative approach on the project. This question applies to both Stream 1 and Stream 2.

**31. COLLABORATION - HOW WILL YOU ENSURE THAT YOUR PROJECT COLLABORATORS OR CONTRIBUTORS COMPLY WITH THE CATALYST GRANT CONDITIONS AND ONGOING INNOVATIVE SOCIETY INDEX REQUIREMENTS?**

For example, having them sign a collaboration agreement or MOU. This question applies to both Stream 1 and Stream 2.

**32. COLLABORATION - HOW WILL YOU MANAGE THE FUNDED WORK AND ELIGIBLE EXPENDITURE WITH ANY COLLABORATORS - FOR EXAMPLE, MANAGING COLLABORATORS ROLES AND PAYMENT OF EXPENDITURE INCURRED BY THEM?**

## Section Five: Funding

*This section addresses how much Catalyst funding you are seeking, your Budget, other funding sources and matched funding requirements for implementation funding.*

### **33. HOW MUCH CATALYST FUNDING ARE YOU SEEKING?**

### **34. BUDGET - PLEASE UPLOAD YOUR COMPLETED BUDGET**

Please provide us with a completed Catalyst Budget with all fields completed, showing the total funding applied for. [Link here.](#)

### **35. FOR "IMPLEMENT" WORK, DOES YOUR BUDGET SHOW A COMMITMENT FROM THE ORGANISATION OR A THIRD PARTY THAT MATCHES THE FUNDING AT LEAST 1 TO 1 (THAT IS, FOR EVERY \$1 IN FUNDING SOUGHT, MATCHED FUNDING IS \$1)?**

Yes / No - tick "NA" if you are making a Stream 2 application.

### **36. OTHER FUNDING - COULD ANY PART OF YOUR BUDGET BE FUNDED THROUGH OTHER FUNDING SOURCES (INTERNAL OR EXTERNAL), AND IF SO, WHAT ARE THOSE SOURCES AND WHAT IS THE REASON YOU HAVE NOT SOUGHT THAT FUNDING?**

In 200 words or less

### **37. OTHER FUNDING - HAS ANY PART OF YOUR BUDGET ALREADY BEEN FUNDED, AND IF SO, WHICH PART?**

In 200 words or less

## Section Six: Additional Information

### **38. DOES YOUR ORGANISATION IDENTIFY AS OR REPRESENT ANY OF THE FOLLOWING:**

If multiple answers, please tick all that apply:

- Regional community
- LGBTIQ+ community
- People with disabilities
- Aboriginal and Torres Strait Islander community
- Culturally and Linguistically Diverse (CaLD) community

### **39. HOW DID YOU HEAR ABOUT CATALYST, FUNDED BY LOTTERYWEST?**

If multiple answers, please tick all that apply:

- Spacecubed
- Lotterywest
- Newsletter
- Social Media
- Media Coverage
- Word of Mouth
- At a Meetup / Event
- Another entrepreneur
- Lotterywest IdeaStarter Alumni
- From an Investor
- Other

## Section Seven: Grant Conditions

Catalyst Grant Conditions are available here: [spacecubed.com/grant-conditions](https://spacecubed.com/grant-conditions)

### **40. HAS THE ORGANISATION READ THE GRANT CONDITIONS?**

### **41. DOES THE ORGANISATION AGREE TO THE GRANT CONDITIONS?**